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Cabinet Member for Adult Services

17<sup>th</sup> October, 2019

**Name of Cabinet Member:**

Cabinet Member for Adult Services – Councillor M Mutton

**Director Approving Submission of the report:**

Deputy Chief Executive (Place)

**Ward(s) affected:**

None

**Title:**

Outstanding Issues

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**Is this a key decision?**

No

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**Executive Summary:**

In May 2004 the City Council adopted an Outstanding Minutes System linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Elected Members. The appendix attached to the report sets out a table detailing the issues on which further reports have been requested by the Cabinet Member for Adult Services, so that she is aware of them and can monitor progress.

**Recommendations:**

The Cabinet Member for Adult Services is requested to consider the list of outstanding issues and to ask the Member of the Strategic Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**List of Appendices included:**

Table of Outstanding Issues

**Background papers:**

None

**Other useful documents:**

None

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

**Report author(s):**

**Name and job title:**

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Governance Services Officer

**Directorate:**

Place

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Enquiries should be directed to the above persons.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
<b>Names of approvers:</b> (Officers and Members)				

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	<b>Subject</b>	<b>Date for Further Consideration</b>	<b>Responsible Officer</b>	<b>Proposed Amendment to Date for Consideration</b>	<b>Reason for Request to Delay Submission of Report</b>
1 *	<b>Market Position Statement – Adult Care Services 2018</b> Receive a report on the associated Market Development Plan at the January 2019 meeting (Minute 40/ 18 of the Cabinet Member for Adult Services refers 11 <sup>th</sup> October, 2018)	January 2019	Deputy Chief Executive (People)  Pete Fahy Jon Reading	17 <sup>th</sup> October, 2019	
2	<b>Adult Social Care Practice Framework 'Adults and their Carers at the Heart of Practice'</b> Further report providing an update on the new framework approach (Minute 3/19 of the Cabinet Member for Adult Services refers – 27 <sup>th</sup> June, 2019)	To be confirmed - further report to be submitted when update information is available – this municipal year	Deputy Chief Executive (People)  Pete Fahy Andrew Errington		

\* Identifies items where a report is on the agenda for your meeting